

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 19, 2011
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING WAS CALLED TO ORDER BY JAMES DIETZ, VILLAGE PRESIDENT AT 7:52 P.M.

1. ROLL CALL: Clements-here, Newby-here, Sandoval-here, Simoncelli-here, Triphahn-here, Wicinski-here.

2. APPROVAL OF MINUTES

2.1 Motion by Simoncelli, Seconded by Wicinski, to Approve the Minutes of the Committee of the Whole Meeting of September 6, 2011.

Roll Call: Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes.

3. PUBLIC COMMENT: There was no Public Comment.

4. COMMITTEE OF THE WHOLE

- Community Development: No Report.
- Human Resources and Finance
 - Budget Officer Act was presented. The act would have the Budget Officer appointed by the Mayor. The changes would be to have the Appropriation Ordinance and the Budget all in one document. The Budget would then become the controlling document. The Budget Ordinance would have to be adopted by the beginning of the first quarter instead of the end of the first quarter with the Budget Officer Act. The Board concurs to bring this item forward to the next Regular Board Meeting.
 - 2003D Debt Certificate Refinancing was recommended. With interest rates still low, this opportunity could save the Village over \$200,000. The current rate is 5.22 %, with refinancing could lower the interest to approximately 3.00 %. Robert Vail, bond advisor was in attendance to answer any questions the Board had. The Board discussed the fees associated with the bond refinancing. The Board concurs to bring this item forward.
- Public Works, Facilities and Capital Assets, and Engineering
 - Fence Repair Proposal was submitted. A guard rail located on Nippersink Road was damaged during the February snow storm. An insurance claim has been submitted to the Village's insurance. The Village would be responsible for the deduction amount and staff would conduct traffic control during

- repair. The Board concurs to move this item to the next Regular Board meeting.
- 2012 CDBG Project Resolution was explained. A letter of intent would need to be done by September 24, 2011. The application packet for submittal deadline is October 28, 2011. This would assist with the repair of Lakewood Terrace from Cedar Crest to Spankey Court. It would include storm sewer, curb & gutter, water system replacement and reconstruction of the road. It was recommended to send a letter of intent for the project.
 - Truck Mounted Salt Spreader Purchase is being requested. This is for truck # 46. Staff would pick up the spreader and install. It was recommended purchasing from R.A. Adams as they are the nearest facility and reasonably priced. It was recommended to move this forward.
 - Special Events: No Report.
 - Building and Zoning
 - Intergovernmental Agreement with Round Lake Park for Building Services was discussed. The Village of Round Lake Park has asked for assistance to provide inspector services due to absence of their inspector. Their building codes are very similar to our Village's code. The Board concurs to move this item forward.
 - Police
 - Blackboard Connect Contract Renewal (Connect CTY) was presented. Staff recommends renewal of the Connect CTY. This notification system is used by the Village emergency and non-emergency messages to residents and businesses by telephone and email. The Board concurs not to change suppliers, but ask that staff follow through with requesting lowering the price to the most competitive vendors.
 - School Resource Officer IGA was presented and signed by the school District. There were some minor changes in the language with the absence of the SRO. This is for fiscal year 2011/2012. The Board concurs to move this item forward to the next Regular Board Meeting.
 - Administration
 - The Municipal Clerks of Lake County has awarded Joyce Swieton, Village Clerk, a scholarship for the Illinois Institute for October 9-14. She is asking for expenses reimbursed for accommodations, meals and travel.
 - Code of Conduct was revised and discussed for approval. The Board concurs if A and C are omitted from section three, it should be revised and brought to the Board at the next Regular Meeting.
5. SUGGESTED NEW TOPICS: There are materials used at Illinois Municipal League's website on the topics discussed at the conference this past weekend in Adobe PDF, Microsoft Word and PowerPoint formats for those who did not attend. Staff updated the Board on the applications the Village has received for the position of Public Works Director. There are twenty five candidates. It was asked as to when the vehicle maintenance contract bids would be ready to be discussed.

The Mayor was asked as to when he would make any appointments for the Village Boards and Commissions that are open.

6. EXECUTIVE SESSION: There was no Executive Session.
7. Motion by Triphahn, Seconded by Wicinski, to Adjourn the Committee of the Whole Meeting. Verbal Vote: All Ayes.

The Committee of the Whole Meeting Adjourned at 9:10 P.M.

APPROVED: October 3, 2011